

## Overview of the National Dental PBRN Publications & Presentations Policies

1. The P&P Committee approves manuscript proposals and the submission of abstracts, as well as all publications and presentations before they are submitted for publication or presented in a public forum.
2. The P&P Committee will act on a request within two weeks of when it is made. Response times are often less than two weeks.
3. When indicated, lead authors or representatives who may wish to discuss the manuscript, manuscript proposal, abstract or presentation during a P&P Committee call are invited to attend.
4. A manuscript proposal should be submitted early in the development stage. The intent of this early review is to guide the lead author about authorship, data and scope issues.
5. Section VII deals with authorship issues and provides a suggested communication to authors that clearly states expectations for authorship. If proposed authors do not agree to these expectations, they should be removed from the list of authors. Appendix xx entitled “**Process to Identify Practitioners for Manuscripts**” describes an efficient and effective process for involving practitioners and other node representatives in manuscripts generated from Network studies.
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7. All network publications, invited papers and presentations, and peer-reviewed abstracts that use network data must acknowledge NIDCR support by listing the following grant: U19-DE-22516. The following disclaimer is also required: *Opinions and assertions contained herein are those of the authors and are not to be construed as necessarily representing the views of the respective organizations or the National Institutes of Health.*
8. Lead authors of all network manuscripts are expected to comply with the following NIH Public Access Policy: *The Director of the National Institutes of Health shall require that all investigators funded by the NIH submit or have submitted for them to the National Library of Medicine’s PubMed Central an electronic version of their final, peer-reviewed manuscripts upon acceptance for publication, to be made publicly available no later than 12 months after the official date of publication.*
9. Note the following expectations for the manuscript title and authorship:

*The phrase “National Dental PBRN” must appear in the title of network manuscripts, peer-reviewed abstracts, and invited papers and presentations that report network studies. It is important to be diligent that the words “National Dental PBRN” remain in the title at each stage of the publication process.*

*All practitioners, faculty investigators, and staff personnel involved with data collection or other significant aspects of the study, and who are not a named author, will be acknowledged*

*collectively as the last author in corporate form as “the National Dental PBRN Collaborative Group”*

Key Contacts:

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Contact Brad Rindal to submit a manuscript, a manuscript proposal, an abstract or a presentation for committee review or to discuss policy questions.

Contact Terri Jones for general questions and access to forms. Also, to comply with the NIH Public Access Policy discussed in this policy document, network lead authors should email Terri their network manuscripts that have recently been accepted for publication, so that she can take care of submitting them into the PubMed Central system.